

Developmental Graduate Student Handbook

**A supplement to the
Policies & Rules for
Graduate Study in Psychology**

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Developmental Graduate Courses

Required Courses (7 Total)

STAT 3115Q Analysis of Experiments	Sheya	Fall Year 1
STAT 5105 Quantitative Methods in Behavioral Science (Psyc)	Dalal	Spr Year 1

*Choose 5 of these 7 Courses***

* PSYC 5410 Advanced Developmental Psychology	Smith
PSYC 5420 Cognitive Development	Coppola, Landi
PSYC 5425 Developmental Cognitive Neuroscience	Bortfeld
PSYC 5440 Development of Language	Naigles
PSYC 5450 Infancy & the Effects of Early Experience	Cuevas
PSYC 5460 Social & Personality Development	Smith
* PSYC 5470 Developmental Systems	Sheya

* All students must take either PSYC 5410 or 5470.

**A “developmental related course” from another division/department can substitute for one of these courses (other than PSYC 5410 or 5470), as per list of pre-approved courses or by permission of Developmental faculty.

Elective Developmental Courses

PSYC 5445/COGS 5140 Neurobiology of Language: Typical & Atypical Cognition & Language Dev.	Naigles/Eigsti
PSYC 5424/COGS 5150 Cognitive Neuroscience of Language Across the Lifespan	Landi/Myers
PSYC 5470 Current Topics in Developmental Psychology Modality Issues in Development	Coppola

Required Research/Seminar Credits

Typical Timing

PSYC 5400 Research Seminar in Developmental Psychology	Years 1-5
<ul style="list-style-type: none"> 1 credit each semester (<i>special permission #</i>) 	
PSYC 5499 Research Team, Developmental Psychology – Advisor (S/U)	Years 1-5
<ul style="list-style-type: none"> 1 credit each semester (<i>special permission #</i>) 	
PSYC 5800/5801 Research in Psychology – Advisor	Years 1-5
<ul style="list-style-type: none"> Typically 3 credits each semester (<i>special permission #</i>) 	
GRAD 5950 Master’s Thesis Research – (S/U)	Year 2
GRAD 5960 Full-Time Master’s Research	
<ul style="list-style-type: none"> Minimum of 9 credits either GRAD 5950/5960 required for M.A. <ul style="list-style-type: none"> see Psychology Graduate Student Handbook for specific policies 	
GRAD 6950 Doctoral Dissertation Research – (S/U)	Years 4-5
GRAD 6960 Full-Time Doctoral Research	
<ul style="list-style-type: none"> Minimum of 15 credits either GRAD 6950/6960 required for Ph.D. <ul style="list-style-type: none"> see Psychology Graduate Student Handbook for specific policies 	

Example Depth & Breadth Courses Taken by Developmental Students
(9 credits: *see Psychology Graduate Student Handbook for specific policies*)

EPSY 6611 Hierarchical Linear Modeling
EPSY 6615 Structural Equation Modeling

HDFS 5103 Adolescent Development

SLHS 5362: Advanced Speech Science

SLHS 6367: Topics Hearing & Speech Sci
Professional Development

PSYC 5270 Current Topics Behavioral Neurosci.
Neuro Development

PSYC 5770 Current Topics Social Psy
Cross Cultural Psychology

PSYC 5512 Ecology of Lang. & Cognition

PSYC 5xxx Grant Writing

PSYC 5570 Current Topics Cognitive Science
IGERT1: Genes, Brain, Computation
Longitudinal Data Analysis

COGS 5140 Neurobiology of
Typical and Atypical Cognition and
Language Development

Example Elective Education Curriculum and Development Courses

EDCI 5830 Curriculum Laboratory
Adv Issues Teaching Learning
Fundamentals Teach Learning
Reflections on Teaching Prac.

GRAD 5915 Summer Inst in College Instruc

Some students obtain a Graduate Certificate in College Instruction <http://gcci.uconn.edu/>

Timeline

see Psychology Graduate Student Handbook for specific policies

Approximate Dates

- **Year 1 Typical Course Load**

- Fall**

- STAT 3115
 - 1-2 additional content courses
At least 1 required Dev
 - PSYC 5400
 - PSYC 5499
 - PSYC 5800

- Spring**

- STAT 5105
 - 1-2 additional content courses
At least 1 required Dev
 - PSYC 5400
 - PSYC 5499
 - PSYC 5800

- **Year 2 Typical Course Load**

- Fall**

- 2-3 content courses
At least 1 required Dev
 - PSYC 5400
 - PSYC 5499
 - PSYC 5800
 - PSYC 5950

- Spring**

- 2-3 content courses
At least 1 required Dev
 - PSYC 5400
 - PSYC 5499
 - PSYC 5800
 - PSYC 5950

- **Master's Defense**

- Ideally, the defense will occur during the 4th semester (Spring 2nd year), & should be completed no later than the end of the 5th semester (Fall 3rd year)

- **Prelim Proposal & Examination**

- Process may begin after Feb. 1 of the 3rd year (6th semester) & must be completed by Sept. 15 of the 4th year (7th semester)
 - Examination occurs at least 2 months after proposal is approved.

- **Dissertation Prospectus**

- At least 1 semester before anticipated defense date.

- **Dissertation Defense**

- Sometime between the end of the 4th and 5th year (8th to 10th semester)

Frequently Asked Questions

What's the difference between Psyc 5800 and Psyc 5801?

- Please discuss with your advisor. PSYC 5801 is typically taken when students become more independent in their research.
 - PSYC 5800 is often used for planning and collecting data for a research project
 - PSYC 5801 is often used for writing of research paper &/or conducting the reading or research

MA DEFENSE/DEGREE CHECKLIST

see Psychology Graduate Student Handbook for specific policies

MADefenseProc – Updated 8/28/2014-DV

1. Graduate School Requirement Information: The following Graduate School webpage provides detailed information on the Graduate School requirements for the Master's degree including required forms, specifications for the thesis, and procedures for submission of the thesis and related paperwork: <http://grad.uconn.edu/current-students/masters-degree-program/>. It is recommended that you review this webpage as well as the steps below, which combine the Graduate School & Psychology Department requirements & procedures for the Master's degree.

2. MA Plan of Study: An MA Plan of Study should be submitted to the Graduate School in the beginning of the semester in which you plan to complete the master's. The form is available online (<http://grad.uconn.edu/fragrant-fog/wp-content/uploads/planofstudymasters.pdf>). Any questions about completing the forms can be directed to Debbie Vardon (debra.vardon@uconn.edu or 486-2057). The form can be submitted to Debbie who will keep a copy for your departmental file and then send the original to the Graduate School, or you can submit the original to the Graduate School and file a copy with Debbie. [**Note on master's coursework:** Typically it is recommended that you only list the minimum coursework on the MA Plan and save remaining courses for your PhD Plan; the MA (w/ thesis) Plan requires 9 credits of Master's Thesis Research (GRAD 5950 or 5960), plus 15 credits of coursework (this can include Research in Psychology (PSYC 5800).

If you submitted your MA Plan of Study previously, you should confirm that all courses listed have been taken (and grades have been submitted). If all courses listed have not been completed and you do not plan to complete the courses before having your degree awarded, you will need to file a "Request for Changes in Plan for Graduate Study" form which can be found here: http://grad.uconn.edu/fragrant-fog/wp-content/uploads/changeinplanofstudy_fill.pdf.

3. Apply for Degree: Apply for your MA degree to be awarded by following the instructions at the following Graduate School website: <http://grad.uconn.edu/current-students/apply-for-graduation/>. This should be done early in the semester you plan to complete all requirements for the degree.

4. Room Reservation for Defense: You can reserve a room on the 1st floor of Bousfield through the department room reservation system:

<http://psyweb2.psy.uconn.edu/asp/webcal/start/clientlogin.asp>. (Your Psyweb ID is your email address; if you do not have a password, use the "forgot your password?" link to obtain one.)

5. Departmental Email Notice (1-2 weeks prior to defense): It is recommended that an email notice be sent out to the department. Please send Debbie Vardon (debra.vardon@uconn.edu) the following information for the email notice: time, date, location, and title of the defense. Please also indicate the names of your MA committee members and indicate whether they are an associate or major advisor.

6. Copy of your Thesis for the Psychology Dept (1-2 weeks prior to defense): A working copy of your thesis should be made available in the dept in case anyone would like to review it prior to your defense. You can submit the working copy via email to debra.vardon@uconn.edu (preferred) or submit a hard copy to Debbie in BOUS 101C (or leave in her mailbox).

7. "Report On The Final Examination for The Master's Degree" form: This is the form to report whether you have passed the oral exam (defense). Debbie Vardon will complete the name/date/location/attendees info on the form and email it to you a few days before the defense. After the defense your committee should sign TWO copies. One original should be returned to Debbie and one original must be submitted to the Graduate School along with the Thesis Submission Checklist (<http://grad.uconn.edu/fragrant-fog/wp-content/uploads/submittithesis.pdf>).

8. Thesis and Approval Page: You will need to create an Approval Page for the thesis which must be signed by your committee (two originally signed copies). Some committees wish to sign this form at the defense so even if you have not printed your final copies of the thesis yet you might want to have the 2 copies of this form printed (on the appropriate paper) to bring to your defense. Specifications and requirements for the thesis document as well as the Approval and Title pages can be found on the following Graduate School webpages: <http://grad.uconn.edu/current-students/masters-degree-program/plan-a/> and <http://grad.uconn.edu/current-students/masters-degree-program/plan-b/> .

9. Submitting your Thesis and Other Documents: The Graduate School requires one copy of your thesis be submitted electronically and one paper copy be submitted to the Library. Please refer to the "Master's Thesis Checklist" (<http://grad.uconn.edu/fragrant-fog/wp-content/uploads/submittithesis.pdf>) for information on the document submission process for the Master's degree award.

MA DEFENSE/DEGREE: Additional Info

Attached is a list of things that need to be done for the MA defense/degree award. If you haven't yet submitted the MA Plan of Study please see below for some information that may be helpful in completing the Plan. If you have any questions please let me know.

~Debbie

A couple of tips for completing the MA Plan of Study:

- Your MA advisory committee should consist of a major advisor and (at least) one associate advisor from your division and one associate advisor from outside your division. If you would like to have one of your associate advisors be someone outside of UConn, they need to be approved by the Graduate School. To do this you (or your advisor) can send a request to Sandra Cyr (Sandra.cyr@uconn.edu) at the Graduate School, including a copy of the person's CV, or you can submit a copy of the CV with your completed MA Plan of Study.
- You need 24 credits total – 9 credits of GRAD 395/5950 and 15 "course" credits (these are essentially any of your academic courses including PSYC 304/5800's).
- It is recommended that you only list the minimum credits on the MA Plan and save the remaining courses for the PhD Plan.
- You do not need to have completed the courses already to list them on the Plan (it is essentially what you "plan" to take).
- It is recommended that you save any courses that you plan to use to meet the departmental Breadth requirement for the PhD Plan of Study. (For info on the departmental breadth requirement see pages 12-13 of the Policies and Rules for Graduate Study in Psychology handbook: <http://www.psychology.uconn.edu/academics/graduate/documents/GradPoliciesRules.pdf>. The handbook also has info on the MA Plan of Study on page 11.)

- Please submit a copy of the Plan of Study to me for your departmental file before submitting it to the Graduate School. (Or you can submit the original signed copy to me and I will make a copy for your file and send the original over to the Graduate School.)
- If you will be defending very soon, you can just have the advisors sign the Plan of Study at the defense and then submit the Plan of Study and “Report on the Final Exam for the Master’s Degree” forms to me (or the Graduate School) at the same time.

PHD DEFENSE/GRADUATION CHECKLIST

see Psychology Graduate Student Handbook for specific policies

DefenseProc – Updated 03/05/14-DV

(Please note: This is not a comprehensive list of requirements for graduation. You must confirm with the Graduate School that all requirements have been met.)

1. PhD Plan of Study and Transcript: Check to make sure that you have filed a PhD Plan of Study with the Graduate School and verify that all courses listed on the Plan were completed and all grades have been submitted. (The PhD Plan of Study form can be found on the Grad School website here: <http://grad.uconn.edu/doc/pos-philosophy.pdf>.) If you have courses listed on your Plan that were not completed, a “Request for Changes in Plan for Graduate Study” form must be completed, signed by your Committee, and submitted to the Graduate School. The form is available on the Graduate School website: <http://grad.uconn.edu/doc/g39.doc> .

2. Apply for Degree: Apply for your degree to be awarded by following the instructions at the following Graduate School website: <http://grad.uconn.edu/current/applygraduation.html>. [This should be done early in the semester in which you will complete all requirements.]

3. Room Reservation: You can reserve a BOUS room using the room reservation system on Psyweb (<http://psyweb2.psy.uconn.edu/asp/webcal/start/clientlogin.asp>). If you do not have a password you can use the “forgot your password?” link to set one up or you can send a request with the BOUS room you want to reserve and the start/end time to Debbie Vardon (debra.vardon@uconn.edu).

4. University Events Calendar Notice (at least 2 weeks prior to defense): Your advisor or you need to announce your defense in the University calendar. See the following website for instructions on how to post your announcement to the calendar: <http://grad.uconn.edu/current/dissertation.html>. (When submitting to the University Calendar please add the event to the Psychology Dept calendar as well as the Graduate School and UConn Master calendars.)

5. Tentative Approval Page (at least 2 weeks prior to defense): The Tentative Approval Page must be submitted to the Graduate School at least 2 weeks prior to the oral defense. Please see <http://grad.uconn.edu/current/dissertation.html> (#2 on the list) for form and submission information.

6. Working Copy of Dissertation (at least 2 weeks prior to defense): A working copy of the dissertation must be **emailed** to the Graduate School (gradschool@uconn.edu), with a cc to each Advisory Committee member, & to Debbie Vardon (debra.vardon@uconn.edu) for the Psych Dept.

7. Departmental Email Notice (at least 2 weeks prior to the defense): An email notice must be sent out to the department at least two weeks prior to the defense. Please send (or have your advisor send) the following information for the email notice to Debbie Vardon (debra.vardon@uconn.edu): time, date, location, and title of the dissertation. Please also indicate the names of the (at least) five faculty who will be attending your defense. Please indicate if the faculty are an associate/major advisor or examiner.

8. Department Signature Form (at least 7 days prior to the defense): Either you or your advisor must obtain the signatures of the (at least five) faculty who will attend the defense and submit the signed form to Debbie. The purpose of this form is to ensure that attendees know the

date/time/location and agree to attend. [Email from the attendees can substitute for an original signature, if necessary, however you or your advisor must complete the form, type in the name of the emailing faculty and submit the form to Debbie with emails attached.]

9. "Report On The Final Examination For The Doctoral Degree" form: This is the form that indicates that you have passed the oral exam. If you provide the relevant info to Debbie, she will complete the name/date/location/attendees info on the form and email it to you before the defense. After the defense your advisory committee members (but not any faculty examiners/readers) should sign TWO copies. One original should be returned to Debbie and one original must be submitted to the Graduate School.

10. Approval Page: You will need to create an Approval Page for the dissertation, two copies of which must be signed by your advisory committee members (but not any faculty examiners/readers). Bring two copies (printed on the appropriate paper) to your defense. The format for the approval page as well as the paper requirements can be found at the website listed in #11 below. [NOTE: **Clinical students** who will be going on Internship after defending please be aware that the dissertation must be dated in the year the degree will be awarded (i.e. after internship), not the date that you defend and/or complete the dissertation.]

11. Preparing and Submitting your Dissertation: The following Graduate School website provides information on the required formatting specifications for the Dissertation as well as information on the process and forms required for submission of the dissertation: <http://grad.uconn.edu/current/dissertation.html> (about half-way down the page). [Note: **Clinical students** who will be going on Internship after defending please be aware that the dissertation must be dated in the year the degree will be awarded.]

12. Additional forms: This list provides a general outline of the requirements for the defense and dissertation. Please see the following Graduate School website for full details and information on additional forms required for degree completion: <http://grad.uconn.edu/current/dissertation.html>. [NOTE: **Clinical students** going on internship should check with the Graduate School regarding the timing of submission of the final dissertation and other related paperwork and fees.]